



## Substitute Teacher Application

Name: _____	Date of Birth: _____
Address: _____	
Phone: _____	Social Security Number: _____

Dates and Times Available: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Please List Two References:

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Phone: \_\_\_\_\_

### Education—Please list school name, year completed, and Diploma/Degree

High School- \_\_\_\_\_  
Undergraduate- \_\_\_\_\_  
College- \_\_\_\_\_

### Employment History:

1. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
2. Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Dates of Employment: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Why do you wish to substitute at Valley Christian Academy? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Substitutes will undergo a background check prior to beginning work in the school.
- Substitutes should familiarize themselves with the school handbook, and consult the principal before administering disciplinary consequences for any serious offenses. Substitutes teachers may not administer corporal punishment.
- Substitutes must respect a student's right to confidentiality.

By signing this application, I agree to all the policies set forth by Valley Christian Academy and understand that Valley Christian Academy has the right to accept, decline, or discontinue the service of any substitute.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date