



Valley Christian Academy

Enrollment Checklist

Pre-Kindergarten 3 & 4

Student must turn 3 years of age on or before August 15 of the entering school year to enroll in pre-kindergarten 3 or 4 years of age on or before August 15 of the entering school year to enroll in pre-kindergarten 4.

- Completed Application
- Signed Statement of Cooperation
- Application Fee
- Supply Fee
- Birth Certificate
- Social Security Card
- Immunization Records
- Medical Report (should be marked on immunization form)

Valley Christian Academy

482 County Road 725 | Riceville, TN 37370

(423) 462-3008

Welcome from Admissions

Thank you for your interest in Valley Christian Academy. We understand that planning your child's educational future is an important process, and we would be delighted to help you better understand what Valley Christian Academy has to offer.

We are a life preparatory school with a focus on developing academically and spiritually prepared champions for Christ. All classes are challenging and individual attention is the norm. Our teachers will use a variety of teaching methodologies to assure every child's strengths and interests are developed. We celebrate each student's excitement of discovery and we consistently work to develop a lifelong love of learning.

Valley Christian Academy provides a forward-thinking learning community with a caring and connected faculty and student body. We emphasize spiritual formation with a desire for students to be prepared to be "world changers" whatever their God-given path.

If you are interested in learning more about Valley Christian Academy, please contact us at your convenience. We look forward to meeting you and your child!

Thank you,

Valley Christian Academy
Board of Directors
482 County Road 725
Riceville, TN 37370

(423) 462-3008

Valley Christian Academy admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally made available to students. Valley Christian Academy does not discriminate on the basis of race, color, national origin, or ethnic origin in the administration of its educational policies, admission policies, scholarships, financial aid and athletic and other school-administered or sponsored programs and events.

ADMISSIONS PROCESS

Valley Christian Academy welcomes applications for admission from students entering Pre-Kindergarten through grade 8. This is a three-step process. Once your application folder is complete with all of the documents required for admissions, you will be contacted to schedule testing and interview dates. Students at every grade level are required to turn in an application for admission. We actively seek to create and cultivate a loving, learning Christcentered culture.

Step 1: Complete and Submit the Application forms, one for each child you wish to enroll. Before the application can be processed, the following documents must be received:

- Completed Application for Admission
- Application fee
- Copy of the student's transcript
- Copy of most recent standardized achievement test scores (or comparable testing)

Step 2: Interview and Assessment: A member of the Admissions Committee will meet to discuss the particulars of your completed application and give you an opportunity to ask questions. Participation by both parents/guardians is required. Before the interview can occur, the following documents must be received:

- References (pastor's referral form)

STANDARDS FOR EVALUATING PROSPECTIVE STUDENTS:

Spiritual Considerations

- Personal Christian commitment of parents/guardians and student(s).
- Willingness of parents/guardians and student(s) to be supportive of Valley Christian Academy's philosophy of Christian education.
- Willingness of parents/guardians and student(s) to support the administration and faculty in carrying out the goals and programs of Valley Christian Academy.

Behavioral Considerations

- History of acceptable citizenship in previous school.
- Agreement of parents/guardians and student(s) to abide by the behavior standards established by Valley Christian Academy.

Academic Considerations

- Documented record of acceptable grades in previous school.
- Acceptable scores on achievement tests.

Personal Considerations

- Student's special interests, talents, and skills.
- Valley Christian Academy makes no distinction in its admission policy on the basis of race, color, or national and ethnic origin.

We support an environment that enriches the learning experience of the school community and prepares students to become leaders as well as followers of Christ in an ever-changing world.

Step 3: Notification of Acceptance: After all of the above steps have been completed, the Admissions Committee will review and rule on the application. *Notification of acceptance will be sent by mail, and a response must be received within ten business days.* All students are considered to be on probation for the first nine weeks at Valley Christian Academy. Excessive behavior problems or extremely poor academic performance may result in dismissal or recommendation to a lower grade level.

Valley Christian Academy

Mission Statement

Valley Christian Academy partners with parents/guardians to provide a distinctively Christian education with academic excellence with a Biblical worldview in order to expand the knowledge and critical thinking skills of our students, which will develop their God-given potential to impact the world under the Lordship of Jesus Christ.

Vision Statement

Valley Christian Academy's vision is to impact our world by preparing students to become Godly men and women, as we implement **Discipleship** (Mt. 28:16 -20), expect **Excellence** (1 Cor. 10:31), and encourage **Integrity** (Psalm 15).

CORE VALUES

Discipleship

Disciples not only loving God, but also striving to imitate Him in all that they do and say. Jesus calls us to not only speak the Gospel but to also develop relationships with others so they can learn how to imitate Jesus Christ in their own lives.

Excellence

When a student grasps the impact of the Gospel and recognizes the love and sacrifice of Jesus to provide salvation for a lost world, the natural response should be to live a life of excellence, a life worthy of such love and sacrifice. At Valley Christian Academy, students are encouraged to complete all tasks, whether they are academic, athletic, or artistic, with the mindset that they are working to bring glory to God.

Integrity

Those who are followers of Jesus are called to lives of integrity, which means that their attitudes and behaviors are wholesome and blameless at all times, not just when they are being watched by someone else. A person who lives with integrity understands that he is ultimately responsible to God and will give an account to Him for all things.

**Valley Christian Academy
Pre-Kindergarten**

APPLICATION FOR ADMISSION

Valley Christian Academy | 482 County Road 725 | Riceville, TN 37303 | (423) 462-3008

Student and Family Information

Today's Date: _____

Student Information

Full Legal Name _____ Date of Birth _____ Age _____ Grade Entering _____ Gender _____

SS # ____ - ____ - ____ Name student goes by: _____ Student resides with: _____

Address: _____
Street Apt/Suite _____ City _____ St _____ Zip _____

Last School Attended: _____ School Phone: _____ Fax: _____

Address of Last School Attended:

Street City St Zip

Parent (or Guardian) / Family Information: Please check all that apply

Student resides with: Mother and Father Mother Father Guardian Stepfather Stepmother Grandparent

Special circumstances: Father is deceased Mother is deceased Parents are separated Parents are divorced

Parent with legal custody if divorced: Mother Father Joint Explanation if needed: attach additional information.

Send mail to: Home of Student Father at different address Mother at different address

Name: Mr. _____ Mrs. _____
Home Address if different than above: Home Address if different than above:

Street Street

City State Zip City State Zip

Phone: Home _____ Cell _____ Phone: Home _____ Cell _____

Preferred Email: _____ Preferred Email: _____

Please check the box below that indicates your ethnic and cultural heritage. (Note: Your response is optional.)

African American Asian Caucasian Hispanic Native American Other _____

Family's Church _____
Pastor _____ Church Phone _____

Emergency Contact Information: (other than parents or guardians)

Name Relationship Home Phone Work Phone Cell Phone

Place of Business, Father (Guardian):

Company Phone: _____

Company: _____ Occupation: _____

Address: _____

Place of Business, Mother (Guardian):

Company Phone: _____

Company: _____ Occupation: _____

Address: _____

Primary Guardian (if different from above) _____

Siblings or others in household not applying to Valley Christian Academy (use additional paper if necessary):

Name	Relationship to student	DOB	School Attending
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Student Information:

Please list the school(s) your child has attended over the last three years. Please include full address of the school. If more space is needed, please provide the information on a separate sheet of paper.

School Name & Address	Phone Number	Grade
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Valley Christian Academy is not staffed to teach children with significant learning disabilities or behavioral issues. We would appreciate your assistance in answering the following questions as candidly as possible. Further elaboration on your answers will take place during the interview.

1. Does your child have any special learning needs (ADD, ADHD, dyslexia, autism, etc.) that would require special attention in a traditional classroom setting? _____ If yes, please explain _____

2. Has your child ever been referred for testing or placed in a special program? _____ If yes, please explain:

3. Has your child ever seen or been referred to a counselor/physician/psychiatrist for any type of social, behavioral, emotional, or mental issue? _____ If yes, briefly state the nature of the issue: _____

4. Has your child ever taken medication for a learning or behavioral issue? _____ If yes, please explain:

5. Has your child ever experienced any disciplinary problems at a previous school? (i.e. Has a teacher or administrator ever contacted you regarding your child's behavior?) _____ If yes, please explain: _____

6. Please describe any physical disabilities (heart, hearing difficulties, speech impediments, asthma, sensory interaction dysfunction, etc.), any serious illnesses, allergies, diseases, injuries or hospitalizations. _____

7. Has your child received a recent visual or hearing examination? ___ Yes ___ No

If yes, what were the results? _____

8. Has your child ever repeated a grade for any reason? _____ If yes, which grade: _____

9. Has your child ever been suspended, expelled, or asked to withdraw from any school? _____ If yes, please explain on a separate sheet of paper, including principal's name, school name, and school address and phone number.

10. Has the child ever had any involvement with legal authorities? _____ If yes, please attach an explanation.

11. Is the student currently under any disciplinary action? _____ If yes, please attach an explanation.

12. Why do you want your child to attend Valley Christian Academy?

Events:

Has your child had any of the following experiences in the last year?

- | | | |
|---|-----|----|
| Birth of another child in the family | YES | NO |
| Changing schools | YES | NO |
| Serious illness of child or family member | YES | NO |
| Death in family | YES | NO |
| Divorce of parents | YES | NO |
| Other | | |
-

How would you describe your child?

- Active Quiet Friendly Shy Other: _____

Social History

Has your child experienced any problems in the following areas? If so, please explain.

- ____ Eating
 - ____ Sleeping
 - ____ Elimination
 - ____ Discipline
 - ____ Speech and hearing
 - ____ Allergies
 - ____ Separation anxiety
-
-
-

What are some ways your child plays at home? _____

How does your child respond when he or she does not get his or her way? _____

What are your child's favorite foods? _____

What are your child's favorite activities? _____

What are your child's least favorite activities? _____

Are there foods he or she dislikes? If yes, which ones and please explain: _____

How can we best help your child in this program? _____

References

Please list three references:

1. Pastoral – About your family - Pastor of the church you are now attending.

Name: _____ Phone: _____ E-mail: _____

Home Address: _____
Street City State Zip

2. Friend – About your family - Person who has known your family for a number of years and is not a relative.

Name: _____ Phone: _____ E-mail: _____

Home Address: _____
Street City State Zip

3. Friend – About your child - A person who knows your child well and is not a relative.

Name: _____ Phone: _____ E-mail: _____

Home Address: _____
Street City State Zip

Grandparent Information

Please list contact information for all grandparents.

Name: _____ Phone: _____ E-mail: _____

Home Address: _____

Name: _____ Phone: _____ E-mail: _____

Home Address: _____

Name: _____ Phone: _____ E-mail: _____

Home Address: _____

Name: _____ Phone: _____ E-mail: _____

Home Address: _____

Persons authorized to pick up your child (in addition to parent/guardian, grandparents, and emergency contact) from Valley Christian Academy (Picture ID may be required at pickup):

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Permission and Release

By signing this application, I give permission for my child to take part in all school activities, including sporting events and practice, and school-sponsored trips away from school premises (except as specifically listed below). Further, in the event my child becomes ill or is injured while under school supervision, I authorize school authorities to take the following steps:

- Contact a parent/guardian of the student and follow his/her instructions;
- In the event neither parent/nor guardian can be reached, contact the student’s physician and follow his/her instructions.
- If the student’s physician cannot be reached, contact at their discretion, emergency personnel or a licensed, practicing physician and to follow his/her instructions.

Person to call in case of emergency _____
Relationship to Student: _____ Home: _____ Cell: _____ Work: _____
Child’s Physician: _____ Phone: _____
Exceptions (if any) to permission: _____

Release:

I agree to release the board and any school employee from any and all liabilities in connection with these activities and instructions, and to hold them harmless from injury or damage caused by my child.

Parent/Guardian Signature: _____